

Message

**From:** Scholten, Karly [Scholten.Karly@epa.gov]  
**Sent:** 8/22/2018 7:58:18 PM  
**To:** R8 SLT [R8\_SLT@epa.gov]  
**CC:** Daly, Carl [Daly.Carl@epa.gov]; Darling, Corbin [Darling.Corbin@epa.gov]; Dougherty, Pam [Dougherty.Pam@epa.gov]; Haniewicz, Melissa [Haniewicz.Melissa@epa.gov]; Marotta, Nicole [Marotta.Nicole@epa.gov]; Scholten, Karly [Scholten.Karly@epa.gov]; Veasley, Sheila [Veasley.Sheila@epa.gov]  
**Subject:** FW: Region 8's August Bowling Chart Completeness Comments  
**Attachments:** EPA Lean Management System - New Master Bowling Chart and Process Clarifications

Hi Martin and All,

Below is the email I received from Jahan. I've addressed most of the comments and shared what I couldn't address with the appropriate ARAShip contacts.

Karly Scholten | Region 8 Regional Planner | U.S. EPA Region 8, 8TMS-FMP | 1595 Wynkoop Street, | Denver, Colorado 80202 | 303.312.6418

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**From:** Francois, Jahan  
**Sent:** Tuesday, August 21, 2018 12:59 PM  
**To:** Scholten, Karly <Scholten.Karly@epa.gov>  
**Cc:** Budd, Blair (Kathryn) <budd.kathryn@epa.gov>; Grzegozewski, Nicholas <Grzegozewski.Nicholas@epa.gov>  
**Subject:** Region 8's August Bowling Chart Completeness Comments

Hi Karly,

My completeness comments on Region 8's August Bowling Chart submission are below. Please let me know if you have any questions. Also, please let me know when you have made revisions.

Region 8		
Metric	Comment	Region Response
S01, RM11	Per Henry Darwin's 8/13 email, NPMs/Regions need to include numerator and denominator in actual cell & custom field	
S01	Enter YTD target and update YTD actual	
A02	Enter July target and targets through September Update YTD	
A05	Enter JOP, Enter "-" if no target and YTD	
A06	Enter JOP and update YTD	
RM10	Update YTD	
RM02, RM03	Update YTD target	
RM07	Check YTD actual	
A06, RM12.W3, RM12.W4, RM12.W5	Need countermeasures	

As a reminder here is the Bowling Chart review process per Henry Darwin's 8/13 email (attached):

1. OPAA's Jahan Francois will conduct a completeness review of each bowling chart and provide her comments to the bowling chart owners within two business days of the submission of the charts.

2. **Offices should address completeness issues within two days of receiving Jahan's comments, then upload completed versions of the bowling charts to SharePoint.**
3. When each bowling chart is complete, Jahan will notify the appropriate OPAA desk officer for review.
4. OPAA will meet with me and provide comments to each office within 10 business days of the completed bowling chart submission.
5. Offices should incorporate the changes requested by me (Henry) through OCFO in the following month's bowling chart.

Thank you,

Jahan Francois  
Student Trainee | Office of Planning, Analysis, and Accountability  
Office of the Chief Financial Officer  
U.S. Environmental Protection Agency  
202-564-6608